

Party Planning Worksheet

1-2 Months Prior to Party

- Contact LILL to book your party. A LILL rep or Store Manager will contact you within 48 hours to review available dates for your party.
- Contact some potential guests to determine the best date for your party to take place. For an even more successful party, always suggest your guests bring a friend.

4-6 Weeks Prior to Party

- Confirm your party booking with your LILL rep or with your nearest LILL boutique.
- Get your invites ready! (See our printable and evite templates online for easy invite options)

3 Weeks Prior to Party

- Send out invitations.
- Start your list of food and beverages options. We recommend light appetizers and wine or soft drinks.

1-2 Weeks Prior to Party

- Keep in touch with your rep or store regarding your number of expected guests and relay any questions you or your guests may have.
- Contact guests with a reminder about party and confirm they have directions to your location.
- Encourage your guests to visit LILL's website at www.1154lill.com to become familiar with the wide range of products and gather ideas about what they might like to design.

Day Before Party

- Prepare food and drink for set up at home or transport to the store.
- For a LILL On Location party: Tidy up & clear space for fabric and bag set up. (Check party pics online for some set up ideas)

Day of Party

- Prepare food and drink.
- For a LILL On Location party: Rep arrives and sets up bag and fabric samples.
- Guests arrive, mingle, and enjoy food and drink and design fabulous bags.

3-4 Weeks After Party

- Bags arrive. Squeal with delight about how cute yours turned out and show it off to all your friends. Start planning your next LILL design!